

IDOE Guidance Regarding the changes to IEPs Residing within the Corporation of Legal Settlement (COLS) (Instead of State Facilities: ISD/ISBVI or Cooperative/Interlocal School Districts Serving Students with Disabilities)

Responsibilities of COLS	Responsibilities of State Facility (ISD/ISBVI)	Responsibilities of Cooperative/Interlocal District Serving Students
<ul style="list-style-type: none"> The COLS is the Public Agency per Article 7, thus responsible for ensuring the student's IEP is implemented as written. The COLS collaborates with State Facilities and Cooperatives, to ensure students sent to other facilities or schools are indeed receiving services as agreed upon per their IEP. The COLS coordinates the ACR and subsequent conferences with support from the facilities or schools to meet at mutually agreeable locations and times that benefit <u>all</u> members of the CCC including parents and attendees from the facilities or schools as possible. 	<ul style="list-style-type: none"> State Facility staff members are required to implement the IEP as written. State Facilities collaborate with the COLS to ensure that services are provided as agreed upon in the student's IEP. State facilities to participate in ACR's or conferences by working with COLS staff coordinators to schedule at mutually agreeable times. 	<ul style="list-style-type: none"> Cooperative School staff members are required to implement the IEP as written. Cooperative School staff members collaborate with the COLS to ensure that services are provided as agreed upon in the student's IEP. Cooperative School staff members to participate in ACR's or conferences by working with COLS staff coordinators to schedule at mutually agreeable times.
<ul style="list-style-type: none"> <u>Initially</u> the COLS requests transfers of all records from State Facilities and Cooperative schools where IEPs have previously been residing. The COLS accepts these transfers, and removes the transfer symbol that indicates the student's records are "move-ins" 	<ul style="list-style-type: none"> State Facilities transfer records for all students to the appropriate COLS upon request. State Facilities follow the RT Guidance and appropriately report students on the RT report in Field 7 for School of Access. 	<ul style="list-style-type: none"> Cooperative School staff members transfer records for all students to the appropriate COLS upon request. Cooperative School staff members follow the RT Guidance and appropriately report students on the RT report in Field 7 for School of Access.
<ul style="list-style-type: none"> The COLS determines appropriate access for State Facility and Cooperative staff members that need access to students' records in IIEP. They need to work with these schools/facilities to make appropriate decisions. The COLS must allow Coop Team Members and TORs to join their Corporation and School Communities in order to have access in IIEP. The COLS must provide access in IIEP for both COOP and State Facility staff by adding the staff member(s) to the student's CCC team. 	<ul style="list-style-type: none"> State Facilities provide staff lists attached to the COLS served to PCG for upload into the IIEP system. State Facilities communicate with the COLS the appropriate staff that need to access specific student records within IIEP. <ul style="list-style-type: none"> This is limited to staff members entering progress data or drafting the IEP. State Facilities staff accesses records through the aggregate site. 	<ul style="list-style-type: none"> Cooperative School staff members join the Learning Connection communities and schools for the COLS for the students they educate. Cooperative School staff members communicate with the COLS regarding the appropriate staff that need to access specific student records within IIEP. <ul style="list-style-type: none"> This is limited to those staff members entering progress data or drafting the IEP.
<ul style="list-style-type: none"> The COLS collaborates with State Facility and Cooperative staff to draft and report progress monitoring within IEPs for students. <u>ONLY</u> the COLS has the ability to finalize an IEP for students. 	<ul style="list-style-type: none"> State Facility staff members collaborate with the COLS to draft and report progress monitoring IEPs for students they educate. The COLS will finalize the IEP. 	<ul style="list-style-type: none"> Cooperative School staff members collaborate with the COLS to draft and report progress monitoring IEPs for students they educate. The COLS will finalize the IEP