

<b>Reevaluation</b>	
<b><u>Person(s) Responsible</u></b>	<b><u>Step-by-Step</u></b>
Case Conference Committee	<ol style="list-style-type: none"> <li>1. During the current case conference:               <ol style="list-style-type: none"> <li>a. The CCC reviews existing student performance data.</li> <li>b. The CCC determines there is a need to reevaluate the student.</li> <li>c. The CCC decides which type of reevaluation is required.</li> </ol> </li> <li>2. Create a final IEP.</li> </ol>
Multidisciplinary Team	<ol style="list-style-type: none"> <li>3. Complete Pre-Conference Planning and generate Notice of Reevaluation.</li> <li>4. Provide Parents with the Notice of Reevaluation.</li> </ol>
Parent	<ol style="list-style-type: none"> <li>5. Parent signs and returns Notice of Reevaluation</li> </ol>
Multidisciplinary Team	<ol style="list-style-type: none"> <li>6. Multidisciplinary team completes necessary evaluation components.</li> <li>7. Multidisciplinary team completes Educational Evaluation Report.</li> <li>8. Schedule Case Conference with the Reevaluation Purpose.</li> </ol>
Case Conference Committee	<ol style="list-style-type: none"> <li>9. Review Educational Evaluation Report and all relevant data to determine eligibility.               <ol style="list-style-type: none"> <li>a. If the CCC determines the student's disability does not adversely affect his or her educational performance, the committee declares the student ineligible for Special Education and Related Services.                   <ol style="list-style-type: none"> <li>i. From the Eligibility Information page in IIEP, create a Final Notice of Ineligibility.</li> <li>ii. Supply the student's guardians with copies of the Educational Evaluation Report and the final Notice of Ineligibility.</li> <li>iii. This completes the process for dismissal from services.</li> </ol> </li> <li>iv. Creation of the Notice of Ineligibility completes the compliance requirements for the IEP.</li> <li>v. IIEP records an ineligibility event for the student.</li> <li>vi. IIEP report the student as general education.</li> </ol> </li> <li>b. If the CCC determines the student remains eligible or is determined eligible for a new category or service, complete the remainder of the IEP according to local Policy &amp; Procedures and creates the Final IEP.</li> </ol>
IIEP Process Notes	<ol style="list-style-type: none"> <li>10. Provide student's guardians with copies of the Educational Evaluation Report and Final IEP.</li> </ol>
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